



CONFIDENTIAL
OPEN POLICE COMMISSION MEETING AGENDA
TUESDAY, JANUARY 19 at 5:00 PM
CITY HALL COUNCIL CHAMBERS

1. MINUTES

A. Minutes of December 17, 2009 for adoption **5:00 – 5:05 PM**

2. ACTION ITEMS

A.

3. REPORTS

A. Office of the Chief's Report **5:05 - 5:30 PM**

4. COMMUNITY CONSULTATION

5. NEW BUSINESS

A. MHPC Procedure Review – Presentations to PC
(Chief McGrogan)

B.

C.

D.

6. ADJOURNMENT

**MINUTES OF THE GENERAL MEETING
MEDICINE HAT POLICE COMMISSION
HELD ON THURSDAY, DECEMBER 17, 2009 AT 5:00 PM
AT THE POLICE SERVICE ADMINISTRATIVE BOARDROOM**

PRESENT: Chair R. Jackson
Alderman J. White
Alderman T. Clugston
Vice-Chair L. Walsh
Mr. R. Forsyth
Chief A. McGrogan
Inspector M. Morton
Inspector R. Wigle
Inspector G. Motz

ALSO: Ms. R Sittler

ABSENT:

1. MINUTES OF NOVEMBER 19, 2009 MEETING

Mr. Walsh, seconded by Alderman Clugston, moved the minutes be adopted as presented. CARRIED.

2. ACTION ITEMS

None

3. OFFICE OF THE CHIEF REPORT

Report attached to these Minutes. In addition Inspector Wigle provided an update on the Drug Recognition Export Program. The Service currently has two (2) trained Drug Recognition Experts and four (4) members trained to Standard Field Sobriety Testing (SFST). One (1) member is currently trained to train other officers in SFST and over the next several weeks a plan will be put in place to train all operation staff of the Service.

Alderman White, seconded by Mr. Walsh, moved the Office of the Chief report be adopted as presented. CARRIED

4. NEW BUSINESS

A) RESPONSIBLE PET OWNERSHIP BYLAW & OFF LEASH PARK RECOMMENDATIONS

Inspector Wigle presented a report containing recommendations for changes to the City's off leash parks. The Service conducted this research to help facilitate a review of off leash areas once the Responsible Pet Ownership bylaw is passed by Council.

The report (attached to these minutes) was accepted for information and will be forwarded to Council for their consideration.

B) CONFIDENTIAL DECISION ITEM P09-04

Mr. Walsh, seconded by Alderman Clugston, moved that Confidential Decision Item P09-04 be adopted as presented. CARRIED.

C) DECISION ITEM P09-05 – ENDORSEMENT OF 2010 – 2012 BUSINESS PLAN

Mr. Forsyth, seconded by Alderman White, moved that Decision Item P09-05 be adopted as presented. CARRIED.

D) MHPS REGIMENTAL PARADE

Inspector Morton reported that the Medicine Hat Police Service Regimental Parade would be held on January 13, 2010 at 7:30 PM at the Cypress Centre. At the parade Chief McGrogan will announce the 2010 goals and objectives of the Service and several medals will be presented to staff. Members of the public are welcome to attend the ceremony, following which there will be an opportunity to enjoy refreshments and celebrate with the police service staff.

E) CHANGE IN VENUE FOR MEETINGS

Chair Jackson announced that effective January 21, 2010 the Police Commission meetings will be held in City Council chambers. A press release will be prepared announcing the change in location as well as changes to format of the meetings where questions and comments from the public will be allowed during a portion of the meeting.

5. ADJOURNMENT

Chairperson Jackson declared the meeting adjourned at 5:50 PM.



OFFICE OF THE CHIEF REPORT TO POLICE COMMISSION JANUARY 19, 2010

Chief's Report

Training and Seminars

- ISEP 200 Course – Cohort #3 – Three members of Patrols
Purpose: Investigator Level Two course sponsored by the AB Solicitor General
- Senior Technician Course – Intoximeter EC/IR II – Two members of Traffic Response Unit
Purpose: Upgraded certification on Intoximeters.
- In Service TACT, K9, Note Taking and Court Testimony training will occur this month.

Human Resources Update

- On 6 January 2010 6 new inexperienced members were sworn in. They begin basic recruit training on January 11, 2010 here in Medicine Hat.

Activity Update

- Facility Upgrade: Two members of our project team attended a new police facility located in Kingston Ontario that Rebanks Pepper Littlewood Architects Inc. have designed and built to make note of best practices for facilities similar in size.
- On January 8 the executive team met to discuss and finalize changes as communicated in the business plan.
- The year end variance report is favorable. A healthy positive variance is expected and will be reported on at meeting date.

Operational Services

Specialized Traffic Enforcement Unit

- Safety messaging trailer was only deployed twice during month of December due to amount of snow and poor road conditions.
- Implementation of new equipment postponed to February based on availability of vendor to conduct training.

Figure1. Photo Radar Comparison Dec 08 to 09

Category	2008	2009
Vehicles Monitored	43,586	55,771
# of Violators	666	1076
Violations Issued	484 or 1.11 % of vehicles	726 or 1.30% of vehicles
Average Speed over Limit	16 km over limit	15 km over posted limit

Traffic Unit

- Operation Care and Control concluded at the end of December. The results were:
 - 35 Impaired Driving charges
 - 7 – 24hrs suspensions
- Service assisted Canadian Military at Suffield and conducted laser/radar training.
- Traffic unit and MADD conducted three impaired driving check stops in the month of December.
- Cst. Brian Bohrn conducted 18 CVSA Level I commercial vehicle inspections with the Department of Transportation at the weigh scales as part of his training.
- A total of 431 MVC's were reported in the month of December, another poor year end due to weather and road conditions.

Bylaw Section

- Section received 490 calls for service, of those 109 (22%) were officer initiated.
- Two aggressive dog complaints in the month resulting in three charges.
- 71 complaints in relation to lack of snow removal, 52 warnings given and 7 charges.
- 96 animal control complaints, lowest in two years, attributed to weather.
- There were 800 document service attempts, 55% over Dec 08.

Community Resource Unit

- Unit partnered with the AMA on a Theft from Motor Vehicle initiative. The objective of program to raise public awareness and reduce theft from vehicles and involved the creation of 2500 placards to be placed in vehicles that were unlocked. The cards reminded the public to secure items out of sight and to lock the doors.
 - 540 vehicles were checked at various large shopping centers throughout the city;
 - 128 vehicles found insecure, all with valuables inside;
 - 200 individuals approached and spoken to by police.
 - Appeared to be well received by community.

Support Services

Major Crimes Section (MCS)

- On December 23, 2009, an armed male wearing a disguise walked into Pharmasave and demanded narcotics from the pharmacist. The suspect is described as a white male, 5'7 to 6' ft tall, weighing 170-180 lbs at 20-30 years old. The suspects description and the MO of the robbery are similar to a robbery that occurred at the Crestwood Pharmacy on Oct 29th, 2009. Members of the MCS continue to investigate.
- On January 3, 2010 around 8 AM, two unknown persons kicked in the door of a residence in the 400 block of 12th Street SE. The two masked suspects brandished weapons, assaulted the occupants of the residence, then left in the one of the victim's vehicles. The stolen vehicle was recovered a short time later several blocks away. At this time it appears that the motivation for the home invasion/robbery was monetary. The two victims were treated and released from hospital. MCS continue to investigate.
- On January 3, 2010 a lone female entered the Crescent Heights IDA Pharmacy on 8 St NW armed with a knife and wearing a disguise. The suspect stole various narcotics then fled. Police were able to determine the identity and location of the suspect. Search warrants were executed which lead to the recovery of the narcotics as well as the clothing worn by the suspect during the robbery. A 21-year-old female is facing various robbery related charges. In addition, a 45-year-old male is facing charges of possession for the purpose of trafficking and bail violations.
- On January 4, 2010 the Gas Plus at 1740 Gershaw Dr SW. was robbed by an armed female. The female suspect is described as: white, u/k age, 5'7, with dark wavy hair, wearing a black hoodie pulled up over her head, cargo pants, and white gloves. The suspect fled with a small amount of cash and property into a waiting vehicle driving by a second person. No further descriptions were available. MCS continues to investigate.

Organized Crime Section (OCS)

- A lot of time was spent during December conducting training with the new CFSEU members who arrived from the RCMP. CFSEU will continue to train to ensure the new members are current.
- CFSEU concluded a minor project where undercover purchases of marijuana were made from a Medicine Hat man. A CDSA search warrant was executed and a small amount of marijuana, packaging material, scales, score sheets and cash was recovered. CFSEU/MHIIU executed two residential CDSA search warrants at two Medicine Hat residences involving large scale marijuana grows. At the first residence, CFSEU discovered a sophisticated 3 stage grow where 450 plants were recently "clipped" (harvested) leaving behind the stems, which in some instances were 3-4 feet tall. In the other residence there were approximately 240 mature cannabis marijuana plants ready to be cropped out. No arrests have been made to date. Nearly \$600,000 street value of marijuana was seized.
- At the end of December, CFSEU/MHIIU concluded an investigation that focused on a group who were distributing both cannabis marijuana and cocaine in Medicine Hat. A number of search warrants were executed and four Medicine Hat residents

have been charged with various CDSA related offences. The investigation netted nearly 3 kilos of marihuana and close to 3 ounces of cocaine with a combined street value of over \$41,000. Also seized from a residence was a prohibited 9 mm handgun and ammunition. Firearms charges were also laid.

Forensic Identification Unit:

- FIU members attended 86 calls for service through the month of December and up to January 4, 2010 involving violent home invasions, armed robberies, fires/arsons, injury mvc's, several stolen autos, hit & runs, numerous assaults, sudden deaths, break & enters and DNA orders/ warrants.
- FIU members continue to utilize their skill sets and support investigational units by assisting in identifying crime suspects through the development of composite drawings, fingerprint and footwear comparisons, etc.
- The implementation of the 2010-1012 Business Plan, specifically additional resources for FIU/Exhibit control, is greatly anticipated by the unit. Demands continue to outpace capacity.

Victim Services:

Victim Services Stat Comparison 2008 / 2009

		2008	2009
Sexual Assault		38	45
Domestic Disputes / Assaults		222	243
Suicide / Attempted Suicide		29	90
Break / Enter / Theft		350	396
Attempt / Break / Enter		3	2
Assaults		181	240
Robbery		26	24
Sudden Death		61	40
Motor Vehicle Accidents W / Injury		6	2
Motor Vehicle Accidents W / Fatality		0	1
Other		577	468
Total Files		1493	1551
Processed Within - 2 Days		863	905
Processed 3 - 4 Days	235/ 218	After 5 Days	395/ 428
Number of Victims		1630	1637
Letters Mailed		1607	1647
Phone Calls		3925	4682
Call Outs		23	26
Home Visits		3	6
Hospital Visits		4	2
In Station		69	81
Court Attendance		50	72
Domestic Violence Court Attendance		54	45
Ride-A-Longs		7	2
Files Completed		1325	1563
Referrals		1153	1322

Police Information Coordination:

- During 2009 the Police Service saw a trend by agencies such as Alberta Health, and to a lesser degree the Medicine Hat College, who began to obtain required security checks through the use of private companies. The RCMP has since refused these private companies access to vulnerable sector searches through CPIC. This recent restriction has shown increased local requests from both Alberta Health and MHC. CPIC will be meeting with Police reps from each province on January 19, 2010 to discuss issues and guidelines concerning police background checks.
- In addition to the cash totals highlighted in the following stats, approximately \$7,000 more was invoiced to various city organizations in 2009.

Historic Stats – Month to Month – Year to Year Comparison

	2006	2007	2008	2009
January	217	334	339	362
February	246	278	272	314
March	303	351	319	397
April	271	362	334	337
May	327	371	343	357
June	328	359	286	338
July	237	335	295	298
August	303	353	293	299
September	380	380	483	455
October	309	355	376	315
November	307	297	275	262
December	186	192	284	216
TOTALS	3414	3967	3899	3940

Monthly Income – P.I.C. Comparison

	2007	2008	2009
January	\$15,025.00	\$14,170.00	\$13,518.00
February	\$10,420.00	\$10,226.00	\$11,530.00
March	\$16,235.00	\$12,885.00	\$13,936.00
April	\$16,420.00	\$14,305.00	\$15,111.00
May	\$14,505.00	\$13,310.00	\$13,842.00
June	\$14,260.00	\$11,975.00	\$14,128.00
July	\$13,925.00	\$13,065.00	\$12,726.00
August	\$16,365.00	\$13,495.00	\$14,109.00
September	\$14,275.00	\$18,450.00	\$16,357.00
October	\$13,485.00	\$12,825.00	\$11,207.00
November	\$11,065.00	\$10,115.00	\$7,764.00
December	\$ 6,515.00	\$10,855.00	\$ 8,425.00
YTD	\$162,494.00	\$155,676.00	\$152,653.00

(** DOES NOT INCLUDE INVOICING \$\$ AMOUNT**)

Volunteer Stats vs. V.O.A.N. Stats –(Starting May 2009)

	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Volunteer	54	65	37	11	63	88	70	u/k	388
VOAN	3	7	5	3	51	19	26	12	126
Total	57	72	42	14	114	107	96	u/k	502

CORRESPONDENCE – (hard copy) Stats

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2008	121	92	71	89	101	87	72	56	96	95	60	69	1009
2009	103	101	86	76	86	84	110	77	101	89	77	74	1064

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	total
Insurance Companies	39	34	36	33	39	48	48	39	41	39	32	30	458
Law Firms/Offices	7	9	9	9	13	5	10	5	5	16	13	8	109
CSC - Parole & Institutions	12	18	8	8	15	4	8	11	15	6	7	4	116
City of Med Hat	20	4	10	7	1	3	3	4	5	9	2	5	73
Alta Justice - Victims of Crime Benefits	4	4	3	7	2	4	8	4	9	10	2	7	64
Police - Other	6	11	4	4	3	6	4	3	8	4	9	4	66
Alta Corrections - Probation & Institutions		2	2	1	3		4	4	1		1		18
Private Individuals	5	3	2	1		6	9	3	3	2	2	3	39
Police - Alberta	5	7	3		2		3	1	3		3	2	29
Canadian Firearms Centre - Govt of Canada	1	1	2	1			5				1		11
Private Business/Corporations	1	3	2	4	3	1	1	1	2			4	22
Miscellaneous					3				3			2	8
National Parole Board - Govt of Canada					2	4	4		1		1		12
Workers Compensation Board	1	1	3			1	3		2	2	2	3	18
Social Services											1		1
Alta Transportation Safety Branch			1			2		1	3	1	1		9
Medical Examiners office		1						1				2	4
Family and Social Services			1										1
Alta Justice - Motor Vehicle Accident Claims	2	3		1									6
	103	101	86	76	86	84	110	77	101	89	77	74	1064

API-3 Update

- Service Alberta has drafted the Vendor contract and it is being reviewed by API3 staff. Once the contract is signed, the Sierra Project Team and the API3 team will meet for planning sessions to establish the work plans.
- The construction of the API3 office, which will house the servers and API3 staff, has been delayed by Alberta Infrastructure. This construction will impact the pilot project in Calgary by delaying it until March 1, 2011. Alberta Infrastructure has agreed to a 24/7 work schedule to attempt to reclaim the lost time.

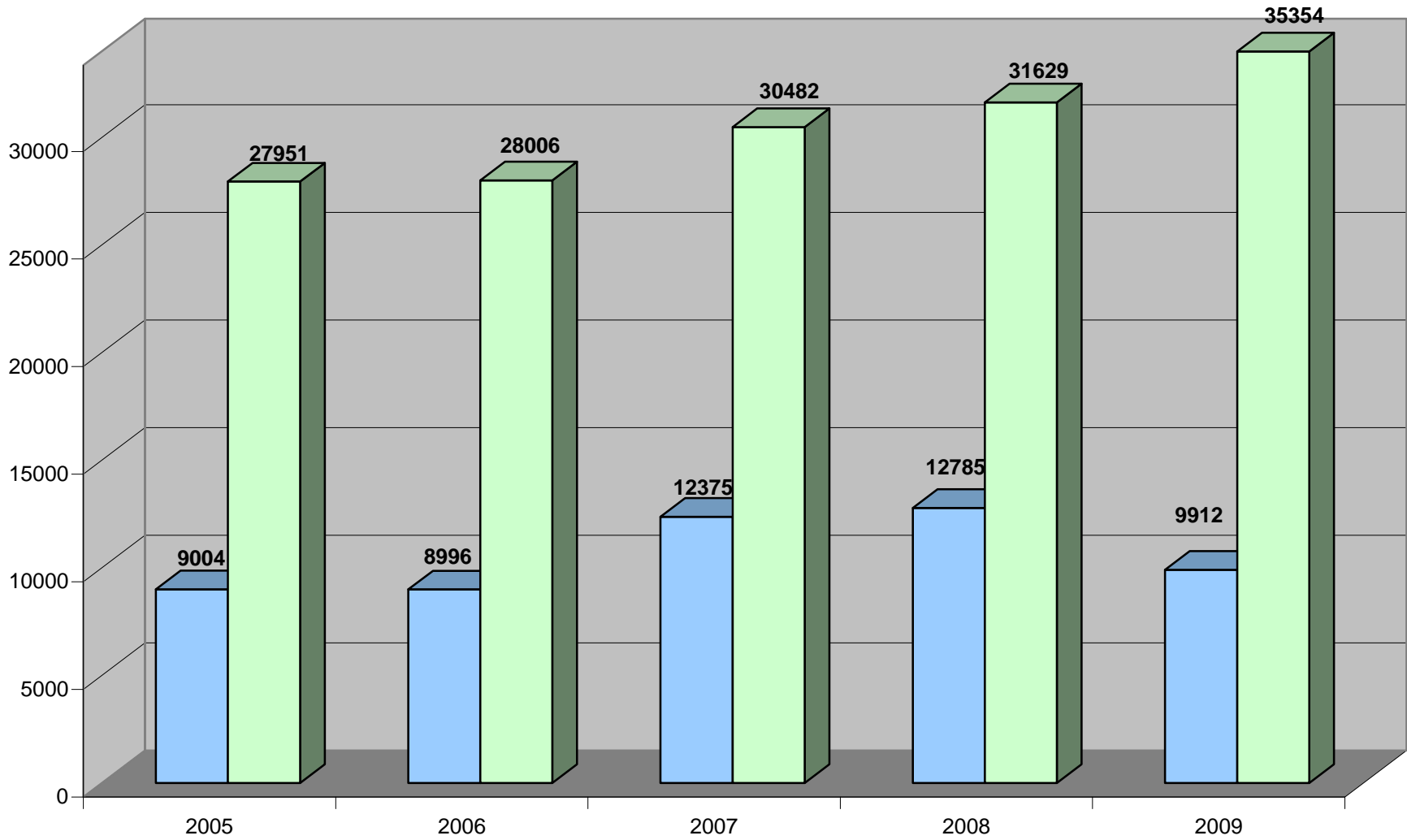
Statistical Update:

- 2009 Bylaw and Ticket graphs are attached. As there was a technical issue with the statistical system when the year changed remaining graphs will be provide at the meeting

Municipal Bylaw & Enforcement Section Statistics 2009

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Animal Control Complaints	113	92	248	271	267	234	213	188	172	138	160	96	2192
Warnings	47	55	167	143	115	81	89	66	47	32	44	23	909
Charges	23	24	45	58	64	57	61	47	42	26	46	25	518
Property Standards Complaints	247	164	113	87	77	113	185	198	406	33	57	89	1769
Warnings	194	123	80	42	119	52	97	110	332	8	14	57	1228
Charges	30	22	36	19	13	37	45	40	45	21	19	11	338
Traffic Complaints	238	255	325	371	320	201	195	180	189	231	179	203	2887
Warnings	99	79	75	53	61	61	63	65	35	47	30	48	716
Charges	546	667	1039	837	667	442	392	349	380	630	585	383	6917
Noise Complaints	59	58	89	97	137	146	161	157	121	78	59	59	1221
Warnings	38	39	54	39	50	95	103	88	56	38	27	30	657
Charges	6	6	4	5	12	8	9	11	5	6	3	7	82
Other Bylaw & Misc. Complaints	52	31	58	119	151	181	222	174	166	80	44	43	1321
Warnings	21	15	21	30	15	17	107	87	88	16	9	13	439
Charges	5	5	20	29	26	12	24	7	58	4	2	11	203
Total # of Complaints	709	600	833	945	952	875	976	897	1054	560	499	490	9390
Officer Initiated Complaints	176	138	354	416	315	220	215	206	490	122	86	109	2847
Officer Initiated Complaint %	24.8	23.0	42.5	44.0	33.1	25.1	22.0	23.0	46.5	21.8	17.2	22.2	30.3
Bylaw Ed. & Enf. Program Calls	229	143	110	89	96	185	184	193	166	86	57	71	1609
Total # of Warnings	399	311	397	307	360	306	459	416	558	141	124	171	3949
Total # of Charges	610	724	1144	948	782	556	531	454	530	687	655	437	8058
# of Prisoners up to 25 Feb 2009	150	142											292
Hours of Prisoner Security	585	512											1097
Average Prisoner Hours Per Day	18.9	20.5											19.7
Documents Serves/Attempts	433	525	954	762	723	528	391	552	625	671	941	800	7905
Dog Licenses Sold	415	411	652	624	616	689	546	485	465	386	343	287	5919
Cat Licenses Sold	84	58	201	260	227	208	120	111	74	117	101	102	1663

Tickets Issued



■ Officer ■ Photo Radar

Current MHPC Policies and Procedures

Chapter B Section 22

Procedure for Presentations to the Police Commission

1. When an individual or group contacts any member of the Police Commission requesting to appear before the Commission at a meeting, the Commission member must forward the request to the secretary of the Commission as soon as is practicable.
2. The individual or group requesting to appear before the Commission shall be contacted by the Police Service and asked to put their presentation in writing and forward it to the Chairperson.
3. Information received from the individual or group will be included in the information package sent to all Commission members prior to the meeting.
4. The individual or group shall be given information pertaining to the date, time and location of the next Commission meeting, as well as arrangements made to meet and escort them to the Police Services Board Room.
5. The Chairperson of the Commission shall indicate whether he or she wants this presentation to be presented in an open or closed Commission meeting.
6. At a meeting, the Commission may, by two-thirds (2/3) majority vote, agree to hear a member of the public on an issue not on the agenda.

Suggested Change:

Chapter B Section 22

Procedure for Presentations to the Police Commission

1. The Police Commission's responsibilities are outlined under Section 31 of the Police Act. The Police Commission may make inquiry of the police service through the Chief of Police relating to activities of the Police Service.
2. The Police Commission may make inquiry on behalf of the community. As such the Police Commission may receive inquiry from members of the community in two ways:
 - a) Written correspondence addressed to the chair of the Police Commission.
 - b) Verbal inquiry or presentation at an open Police Commission meeting.
 - i. All verbal inquiries or presentations at open meetings will be no longer than five minutes.

- ii. Only one question may be asked and one follow-up question is permitted should further clarification be required.
- 3. The Police Commission chair will hear any questions and determine:
 - a) If the question can be answered by a member of the Commission or the Chief of Police.
 - b) If the question should be deferred to gather more information.
 - i. Should the question be deferred and a response will be directed to the individual or group posing the question.