



CONFIDENTIAL
OPEN POLICE COMMISSION MEETING AGENDA
THURSDAY, SEPTEMBER 17, 2009 at 5:00 PM
MEDICINE HAT POLICE SERVICE BOARDROOM

1. MINUTES

A. Minutes of June 18, 2009 for adoption **5:00 – 5:05 PM**

2. ACTION ITEMS

A.
B.

3. REPORTS

A. Office of the Chief's Report **5:05 - 5:30 PM**

4. NEW BUSINESS

A.
B.
C.

5. CORRESPONDENCE

A.
B.

6. ADJOURNMENT

**MINUTES OF THE GENERAL MEETING
MEDICINE HAT POLICE COMMISSION
HELD ON THURSDAY, SEPTEMBER 17, 2009 AT 5:00 PM
AT THE POLICE SERVICE ADMINISTRATIVE BOARDROOM**

PRESENT: Chair R. Jackson
Alderman J. White
Alderman T. Clugston
Vice-Chair L. Walsh
Mr. R. Forsyth
Chief A. McGrogan
Inspector R. Wagle
Inspector M. Morton
Inspector G. Motz

ALSO: Ms. R. Sittler

ABSENT:

1. MINUTES OF JUNE 18, 2009 MEETING

Mr. Walsh, seconded by Alderman White, moved the minutes be adopted as presented. CARRIED.

2. ACTION ITEMS

None.

3. OFFICE OF THE CHIEF REPORT

Report attached to these Minutes.

Mr. Forsyth, seconded by Alderman White, moved the Office of the Chief report be adopted as presented. CARRIED

4. NEW BUSINESS

A) P09-02 – Approval to Purchase Items Through Positive Variance

Mr. Walsh, seconded by Mr. Forsyth, moved that Decision Item P09-02 be accepted as presented. CARRIED.

5. ADJOURNMENT

Chairperson Jackson declared the meeting adjourned at 5:31 PM.



OFFICE OF THE CHIEF REPORT TO POLICE COMMISSION SEPTEMBER 17, 2009

Chief's Report

Training and Seminars

- Force Science Certification Course – a member of the Professional Standards Section attended this course in Calgary
- Intoximeter EC/IR-II Orientation – a member of the Traffic Unit attended this course in Winnipeg on the use of the new instrument selected by the RCMP to be the nation wide evidentiary instrument
- Polygraph Conference – the polygraph officer attended this conference in Ottawa that updated polygraph operators with all current legislation and trends that impact polygraphs
- Crisis Negotiator Refresher Course – one member of the negotiating team attended this course in Ottawa
- Legacy of Excellence Conference – two members attended this conference in Calgary
- Major Mental Illness in Assessing Risk for Violence – two members attended this training in Calgary
- Drug Recognition Enforcement Coordinator – two members attended this meeting in Red Deer
- Sex Crimes Investigators Conference – two members attended this conference in Calgary hosted by the Calgary Police Service
- Structured Approach to Assessing and Managing Risk of Sexual Violence – one member attended this training in Edmonton
- Negotiator Seminar – four members attended this seminar in Calgary

Human Resources Update

- The Service has started testing for the hiring of new recruits. Several experienced officers have completed a majority of the testing while the inexperienced pool is still actively testing. We began the process with just over 100 applicants and are very excited with what appears to be a high level of quality.
- Five of our new members graduated from CACJ in Lethbridge in late August. Four of the five have been assigned field training officers and one member is battling cancer and will in all likelihood be with us in approximately one year.
- Two members with seventeen months experience resigned on September 3, 2009. One member is on a leave of absence without pay at his request.
- Two of our Information Processing staff who have been on prolonged sick leave have returned to work.

Activity Update

- The Executive team has been working on a 2010 – 2012 Business Plan over the past three months. We have met several times and have worked out a solid three year plan. The plan will be complete and ready for presentation at the October Police Commission Meeting.
- Since the June meeting we have met with all staff through focus group discussions to determine our internal communications needs. Communications Coordinator Rita Sittler has compiled a list of recommendations and a report has been authored that will assist us moving forward.

- On the 14th of July Solicitor General Fred Lindsay attended the City to discuss mutual policing interests. We had a good meeting discussing issues such as ALERT and other initiatives that the Minister is working towards.
- Acting Inspector Steve Lorne, manager of the Alberta Integrated Child Exploitation Unit (ICE) attended our office to discuss our current ICE position. Discussion centered on the possibility of half-time funding for a second ICE member to work with Sgt. Schottner.
- Inspector Motz and I attended the Canadian Association of Chiefs of Police annual conference in mid-August.
- The facility project is progressing slowly. Staff Sergeant McGough has been working with City staff. A project charter has been completed and the facility needs assessment tender should be released shortly.
- A review of the August 2009 variance report will be provided during the meeting.

Operational Services

Graffiti Bylaw

- A request was received for comment on the Service's experience with the Graffiti Bylaw.
 - The Service has received 256 complaints in relation to graffiti since the introduction of the bylaw.
 - 86 of the complaints involved private property
 - The Bylaw Unit has laid charges in three cases involving private property, two resulted convictions and the third was dealt with by way of a plea on a related matter.
 - Most cases of private property are cleaned up after notification is given
 - MBU has had little to no involvement this year with graffiti and during their patrols have noticed no increase in instances of graffiti. MBU has noted business owners in the downtown area are cleaning up the properties quickly after discovery.

Traffic Unit

- The RCMP tender process has identified the Intoximeter, as the new breath testing instrument.
 - Currently working on software issues and certificate template
 - Instruments to be ordered after issues worked through
 - Conversion training for operators not available until New Year, consideration for hosting course to ensure timely transition.
 - Courses for current Intoxilizer suspended, new operator courses not available for at least one year.
- Drug Recognition Expert Program meeting held on September 9, 2009
 - Experts require 4 tests within 24 months to stay certified
 - Procedure being developed in our Service prior to our two DREs commencing tests.
 - Unable to roll out to Service until Standard Field Sobriety Testing (SFST) training is provided to entire Service.
 - Two members attend SFST training from Nov 22-27. This will allow four members in the Service to immediately bring forth a subject in front of our two DREs.
 - Other than the four members, rest of service will have to wait until a train the trainer program is available.
 - Cst. VanMulligan will likely receive the train the trainer program in both the class room portion of the DRE and the entire portion of the SFST.
 - Recommendation going forward from committee that SFST used only for drug impairments as a result of some bad experiences throughout the country.
 - Charges only after toxicology are back from lab.

- To date 63 cases of DRE charges in province, 43 convictions, the remaining still before courts. 100% conviction rate to date.
- On August 5, 12, 19 and 26, 2009, the Unit participated in a child safety seat clinic at the Health Unit on Dunmore Rd.
- The Unit participated in a provincial meeting with Alberta Transportation in relation to the introduction of regulations governing exhaust noise from motorcycles etc. Regulations expected next spring.
- Checkstops held on August 8, 21 and 22, 2009 with following results:
 - 4 impaired driving charges;
 - 9 – 24 hrs suspensions;
 - 1 drug charge;
 - 6 violation tickets

Community Resource Unit

- Unit involved in Stampede security and Crime Stopper Fund raising activity that raised \$1200.00
- Extensive new DVD programming (lesson plans, interactive components, videos) developed during summer months and expected to be rolled out Oct 1st, programming includes:
 - Grade 4 (Tobacco, Friendship Foundation)
 - Grade 6 (Alcohol, Drugs, Cyber Safety etc., Refusal Strategies, Bullying, Assaults)
 - Grade 8 (Drugs, Drinking, Cyber Safety)
 - High Schools (Drugs, Sexual Assaults, Bullying, Cyber)
- Development of Crime Prevention Through Environmental Design DVD to be distributed through community and placed on website. Late October release.

Bylaw Section

- To ensure increased accountability and to respond to growing numbers of requests to re-examine individual calls, the Unit has implemented a requirement to submit a full report for any Property Standard complaints resulting in a warning, a clean up order and for Animal Complaints resulting in charges or impoundments. Process is time consuming but allows a very timely response to inquiries and provides excellent documentation on enforcement action.
- Calls for service up 4% for the last three months as compared to the same period in 2008
- Calls up 9% year to date as compared to 2008
- The number of charges are up 13.5% as compared to 2008
- Officer initiated calls are have increased 36% in total and 34% in relation to property standard complaints
- Document service up 8% as compared to 2008
- Cat license sales are up 42%, dog license sales 8% as compared to 2008.
- During July and August, 31 Aggressive dog incidents reported to Service, 20 charges laid.
- Calls of note:
 - Paperboy bitten in thigh by St. Bernard, owner euthanized dog.
 - Pit-bull under seizure for two incidents, vicious dog hearing set for Sept 23, 2009.
- A best practices paper regarding off-leash areas is expected to be submitted to Commission for the October meeting. Research indicating current off-leash practices in City not consistent with best practices across province.

Patrol Section

- Four new recruits were assigned to Patrol Teams for Field Training after three days of orientation. Revamped CACJ training significantly reduced the orientation training.

Canine

- Nine deployments in the month of August
- The K-9 Unit received CLEAR (Canine Law Enforcement Accreditation Registry) accreditation for standards regarding training and policy. Sgt. Brandt received his Master Trainer/Certifier Accreditation also through CLEAR.
- It is anticipated that the training of our new canine "Duco," will be complete and the dog certified by the end of September.

Support Services

Major Crimes Section (MCS)

- In early June the Mac's store on 12 ST NE was robbed by a male who disguised his appearance and presented a weapon. No injuries occurred and a small amount of cash was taken. MCS continues to investigate.
- In mid-June MCS began investigating several arsons to numerous camper trailers at Cactus RV and a residence in Southridge. In total, there was over \$150,000 in damage from these deliberate fires. MCS continues to investigate.
- In early July Patrols responded to a complaint of two seniors being assaulted by a worker in a local senior's home. Members of the Family Crime Unit have begun an investigation into the complaint and the worker has been suspended as a result of the investigation. The file is still under review and charges are pending.
- On July 17, 2009 members responded to a B&E in progress on Cuyler Road. Police found the 70 year old male occupant of the residence in medical distress however he died later at the scene. An autopsy was conducted with the Medical Examiner's office completing further tests to determine the cause of death. A 35-year-old female was arrested in the residence and has been charged with Forcible Entry and Manslaughter. Alcohol was a factor and it does not appear that the victim and the deceased were known to each other.
- On July 20th, 2009 Patrols responded to complaint of a young male who reported being robbed and assaulted by unknown attackers near the Stampede grounds. MCS continues to investigate the file.
- On July 25th, 2009 the MCS seized two stolen 2005 trucks from a local business. The vehicles had previously been stolen from the Edmonton area and had the VIN's altered. A 31 year old male faces numerous charges as a result. Total Value of the Stolen vehicles seized is in excess of \$110,000.00.
- On July 29, 2009 MCS executed a search warrant on a residence in Riverside and located a large amount of stolen property, including TV's, tools and sports equipment. The property had all been stolen from several recent area break & enters. A 25 yr old male has been charged with numerous B&E and Possession of Stolen Property offences. He was out on a previous release conditions and has been charged for Breach as well. Police continue to search for a co-accused in relation to these offences. Total value of seized property is approximately \$10,000.00.
- Between June 26, 2009 and August 23rd, 2009 Police received several complaints of a male in a Ford truck exposing himself to females at various locations around the city. With limited information, MCS investigators began to investigate and developed a suspect. Through surveillance and the use of an undercover operator the accused was 'caught in the act'. He has admitted to over 20 exposures in the past few months and has been charged with these Indecent Acts.
- In the early morning hours of August 19, 2009 a lone male entered the Dunmore Road Mac's store brandishing a weapon and demanded money and cigarettes. No one was injured in the incident and MCS continues to investigate.
- On August 8th, 2009 Patrols attended to a call of a "man down" at the Cecil Hotel and found a male unconscious but alive. The victim had a fractured skull, was air lifted to Calgary in critical condition but died as result of his injuries on August 23. MCS took over the investigation and through great work gathered numerous pieces of evidence sufficient to support charges of Manslaughter and Breaches of Court Orders against 2 males.

- On August 27th, 2009 MCS arrested a 31 year old male as a result of an on-going indecent act investigation. Complaints had been received over several months in which an unknown male in a vehicle had been watching parks and playgrounds in the Crescent heights area. The accused was 'caught in the act' of committing an indecent act and charged accordingly.

Organized Crime Section (OCS)

- ALERT has renamed the local regional integrated enforcement team to better align with others units around the country. The team is now known as the Combined Forces Special Enforcement Unit (CFSEU) – Medicine Hat.
- CFSEU began working an investigation in Brooks throughout June and into July that focused on the trafficking of crack cocaine. This joint project was successfully concluded with 17 individuals charged with a variety of CDSA and Criminal Code offences. Additionally \$28K worth of drugs, \$20K in offence related property and one handgun were seized.
- In mid-July CFSEU executed a CDSA search warrant in Medicine Hat. As a result, two individuals were charged with production of marihuana, possession of marihuana as well as a firearm related offence.
- At the end of July CFSEU concluded an undercover cocaine trafficking investigation with the arrest of two males who now face numerous CDSA charges.
- CFSEU conducted another street level cocaine investigation in which two individuals were charged with trafficking.
- In August CFSEU seized seven (7) ounces of cocaine, worth over \$12K, and ½ lb of marihuana, worth over \$2K, from a Medicine Hat male. The accused has been charged with PPT cocaine, PPT marihuana and his 2005 Dodge pickup, worth around \$10K was seized under the Civil Forfeiture Act.
- In August CFSEU executed a CDSA search warrant in Medicine Hat which yielded nearly \$2K worth of cannabis marihuana. One male has been charged accordingly.
- Another residential CDSA warrant was executed in Medicine Hat which produced over \$3K in marihuana. A Medicine Hat male has been charged.

Forensic Identification Unit (FIU)

- It was an extremely busy summer for FIU with over 300 calls for service in the last 3 months. Of significance were 2 homicide/manslaughter investigations and numerous other serious incidents.
- Sgt. Fischhofer has been working closely with the Hat Art Club in co-ordinating the upcoming Forensic Composite Artist Course being hosted in Medicine Hat near the end of September.
- As most other units & teams grow in our Police Service (additional patrols, CRU, Major Crimes, Drugs, Intell etc.), & the city continues to grow, the workload & demand is becoming increasingly larger on both the Forensic Unit Members & our only exhibit custodian, such that we are experiencing capacity issues. This will continue to be monitored over the next few months.

Professional Standards Section

- An IPS staff member has experienced some health challenges over the past 1½ years. After receiving medical to support, she has been accommodated in a position within the Service which eliminates the need for her to work nightshift. The arrangement fit well with the current needs of the Service. (This accommodation will necessitate the need to recruit for a permanent IPS position within the coming months).
- The Service has just completed an upgrade to our Versaterm RMS. There were a number of upgrades in this latest version that will provide efficiencies to both members and records clerks.
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Victim Services

- The Unit is actively running a volunteer recruitment blitz and has had a great response to date. Some applicants remain apprehensive with regards to the polygraph testing as part of the process
- The Unit has engaged a MHC Social Work program practicum student for the fall. Her intention is to stay engaged with the unit as a volunteer following the completion of her course work.
- The VSU Coordinator will be attending Provincial VSU meetings in mid-September. Items to be discussed include the Solicitor General's new direction on volunteer training and how that will affect funding agreements.

VSU Statistics June - August 2009

Sexual Assault	6	
Domestic Disputes / Assaults	36	
Suicide / Attempted Suicide	29	
Break / Enter / Theft	131	
Attempt / Break / Enter	0	
Assaults	64	
Robbery	7	
Sudden Death	3	
Motor Vehicle Accidents W / Injury	1	
Motor Vehicle Accidents W / Fatality	0	
Other	126	
Total Files	430	
Processed Within - 2 Days	208	
Processed 3 - 4 Days	46	After 5 Days
		176
Number of Victims	465	
Letters Mailed	453	
Phone Calls	936	
Call Outs	8	
Home Visits	0	
Hospital Visits	0	
In Station	15	
Court Attendance	13	
Domestic Violence Court Attendance	13	
Ride-A-Longs	0	
Files Completed	365	
Referrals	365	

Police Information Coordination

Historic Stats – Month to Month – Year to Year Comparison

	2006	2007	2008	2009
January	217	334	339	362
February	246	278	272	314
March	303	351	319	397
April	271	362	334	337
May	327	371	343	357
June	328	359	286	338
July	237	335	295	298
August	303	353	293	299
September	380	380	483	
October	309	355	376	
November	307	297	275	
December	186	192	284	
Yearly Totals	3414	3967	3899	2702

Volunteer Stats vs. V.O.A.N. Stats – Starting May 2009

	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Volunteer	54	65	37	11					167
VOAN	3	7	5	3					18
Total	57	72	42	14					185

(Please note that the volunteer stats are not accurate for August due to non-recording while on A/L)

2009 Received - CORRESPONDENCE – (hard copy) Stats

Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
103	101	86	76	86	84	110	77					721

Monthly Income – P.I.C. Comparison

	2007	2008	2009
January	\$15,025.00	\$14,170.00	\$13,518.00
February	\$10,420.00	\$10,226.00	\$11,530.00
March	\$16,235.00	\$12,885.00	\$13,936.00
April	\$16,420.00	\$14,305.00	\$15,111.00
May	\$14,505.00	\$13,310.00	\$13,842.00
June	\$14,260.00	\$11,975.00	\$14,128.00
July	\$13,925.00	\$13,065.00	\$12,726.00
August	\$16,365.00	\$13,495.00	\$14,109.00
September	\$14,275.00	\$18,450.00	
October	\$13,485.00	\$12,825.00	
November	\$11,065.00	\$10,115.00	
December	\$6,515.00	\$10,855.00	
Total to date	\$162,494.00	\$155,676.00	\$108,900.00

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	YTD
Insurance Companies	39	34	36	33	39	48	48	39	316
Law Firms/Offices	7	9	9	9	13	5	10	5	67
Corrections Services Canada - Parole & Institutions	12	18	8	8	15	4	8	11	84
City of Med Hat	20	4	10	7	1	3	3	4	52
Alta Justice - Victims of Crime Benefits	4	4	3	7	2	4	8	4	36
Police - Other	6	11	4	4	3	6	4	3	41
Alta Corrections - Probation & Institutions		2	2	1	3		4	4	16
Private Individuals	5	3	2	1		6	9	3	29
Police - Alberta	5	7	3		2		3	1	21
Canadian Firearms Centre - Govt of Canada	1	1	2	1			5		10
Private Business/Corporations	1	3	2	4	3	1	1	1	16
Miscellaneous					3				3
National Parole Board - Govt of Canada					2	4	4		10
Workers Compensation Board	1	1	3			1	3		9
Social Services									
Alta Transportation Safety Branch			1			2		1	3
Medical Examiners office		1						1	1
Family and Social Services			1						1
Alta Justice - Motor Vehicle Accident Claims	2	3		1					6
TOTAL	103	101	86	76	86	84	110	77	721

API-3 Update

The API3 RFP closes on September 21, 2009. Both vendors are still in the process and we anticipate they will submit very competitive bids. Once the RFP closes, Service Alberta will conduct a review of the responses to determine if the mandatory requirements have been met. The evaluation process will continue regardless of whether or not the mandatory requirements are met. The purpose behind this theory is to ensure we evaluate the entire submission to determine the best solution. During the contract phase, the unmet mandatory requirements will be addressed.

The evaluation team will obtain the written submissions on September 23, 2009. On September 24, the evaluation team will receive an orientation session to familiarize the team with the evaluation document. Between September 24 and October 12, 2009, the evaluation team will start an individual evaluation process of the paper documentation submitted by both vendors. This process must be complete by December 15, 2009.

Between October 12 and 22, 2009, both vendors are required to provide a three-day demonstration, in Edmonton, of the core components: CAD, mobile data terminals, case management, arrest processing, master index, and query.

In addition, the evaluation team will be conduct site visits to police service using each solution to test the system in a live environment, from November 16 to 26, 2009. The locations of these site visits will be determined within the next couple of weeks.

Once the evaluation is complete, the evaluation team will meet to review the individual scoring and attempt to determine a consensus score for each vendor. Following the affirmation of the scorings, Service Alberta will conduct a value per cost evaluation and add their scoring to that of the evaluation team. This will culminate into the vendors final score and determine the preferred vendor.

The recommended vendor will require ratification by the Operational Council and Governance Council (Chiefs of Police).

Note: The three-week delay is due to conflicts with schedules and issues meeting contractual obligations with some of the vendors. This delay will not seriously affect our timeline to rollout the pilot project in Calgary during the fall of 2010.

Statistical Update:

- See attached graphs

All Call and Bylaw Call Types

Figures are updated at 6:00 and 18:00 daily

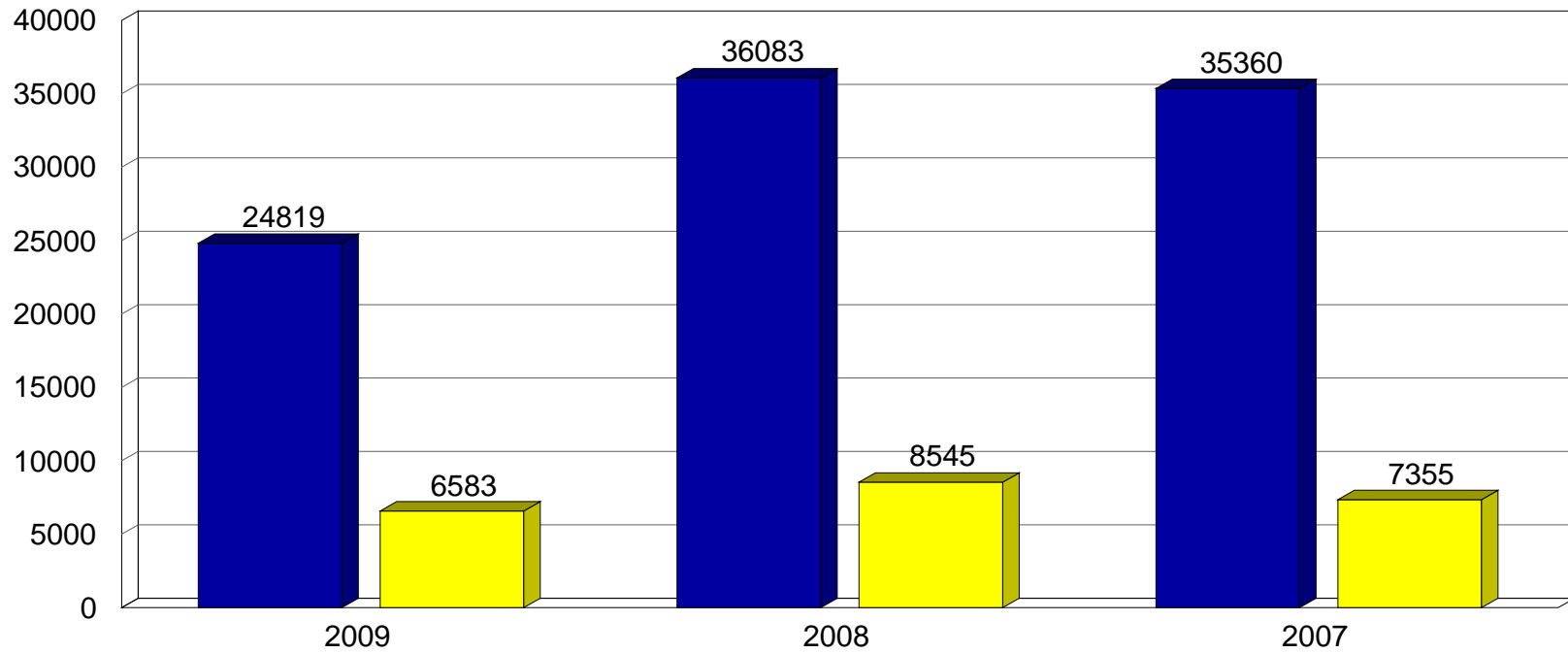
All Areas

Layer 1 of 1

Sept 1, 2009

■ All Call Types
■ Bylaw

Occ Num



Alarm Calls By Year
Figures are updated at 6:00 and 18:00 daily

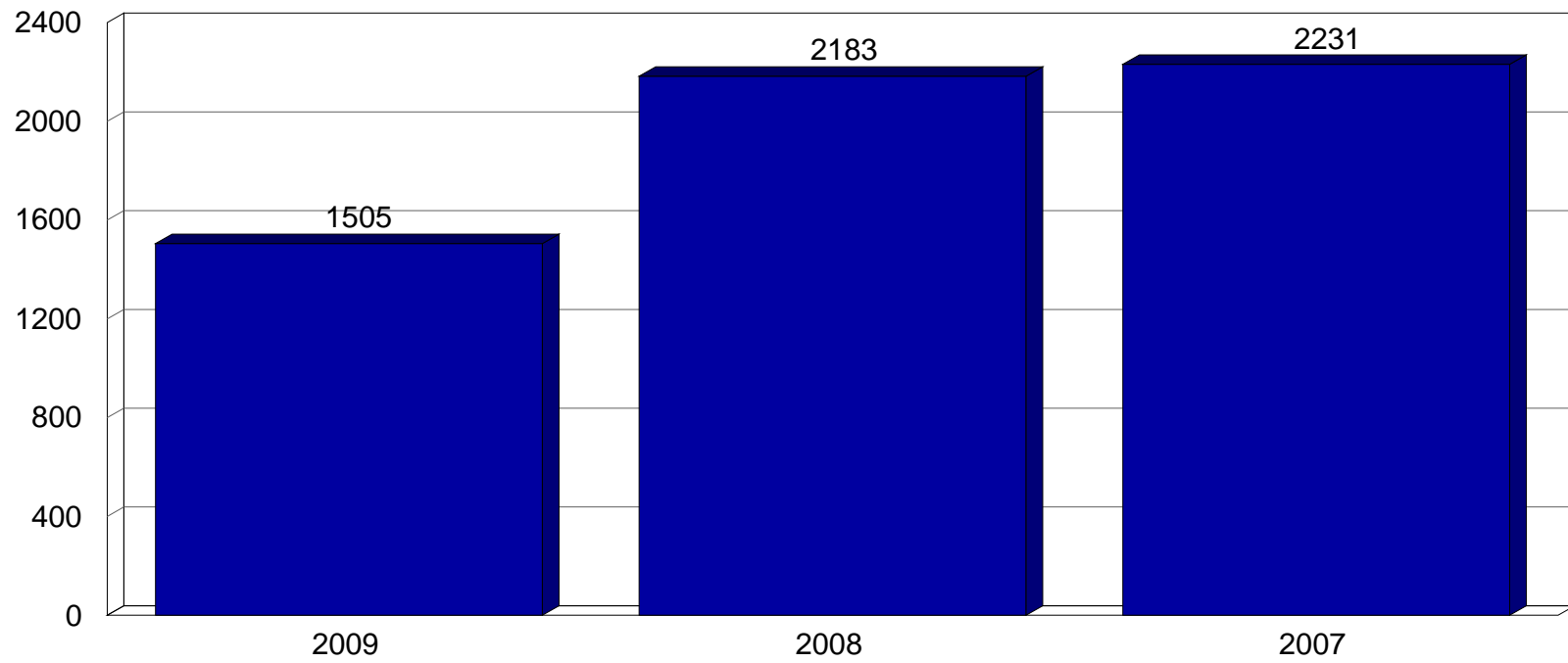
All Areas

Layer 1 of 1

Sept 1, 2009

■ Alarms

Occ Num



B&E By Year

Figures are updated at 6:00 and 18:00 daily

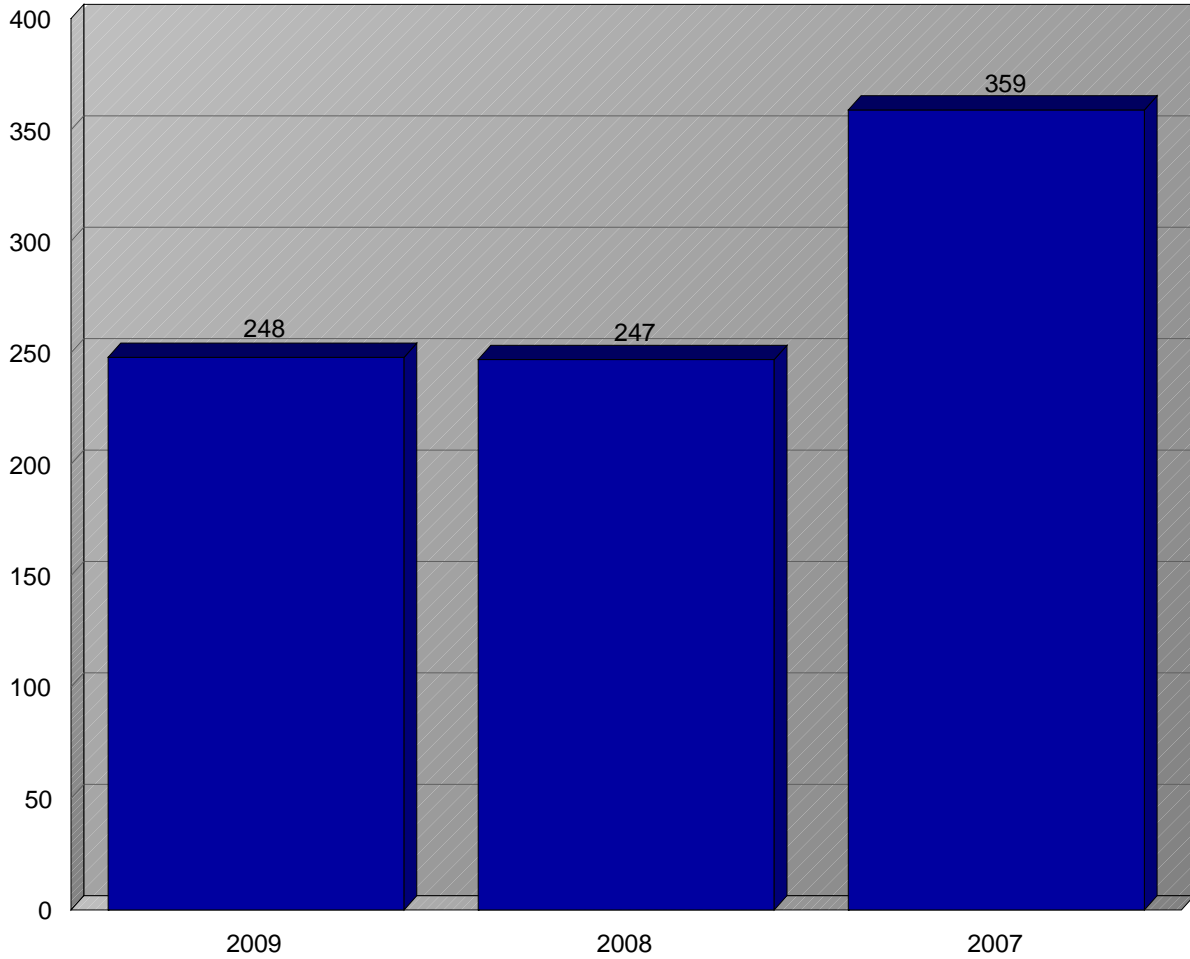
All Areas Total

Layer 1 of 1

Sept 1, 2009

■ B&E

GO Count



CDSA(Drugs) byYear

Figures are updated at 6:00 and 18:00 daily

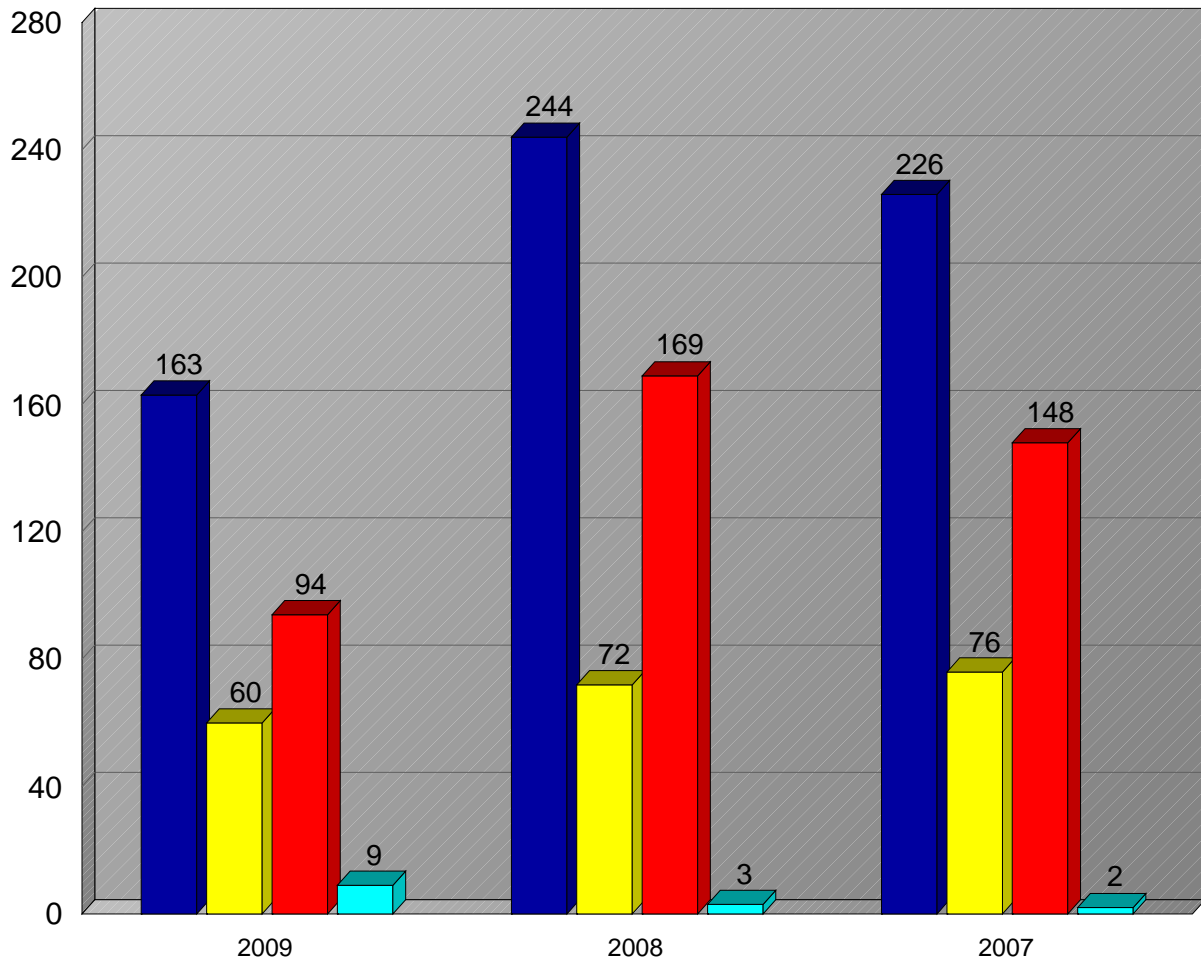
All Area Total

Layer 1 of 1

Sept 1, 2009

- CDSA (Drugs)
- Trafficking
- Possession
- Other

MEASURES



Impaired Charges by Year
Year to Year Comparisons
Figures are updated at 6:00 and 18:00 daily

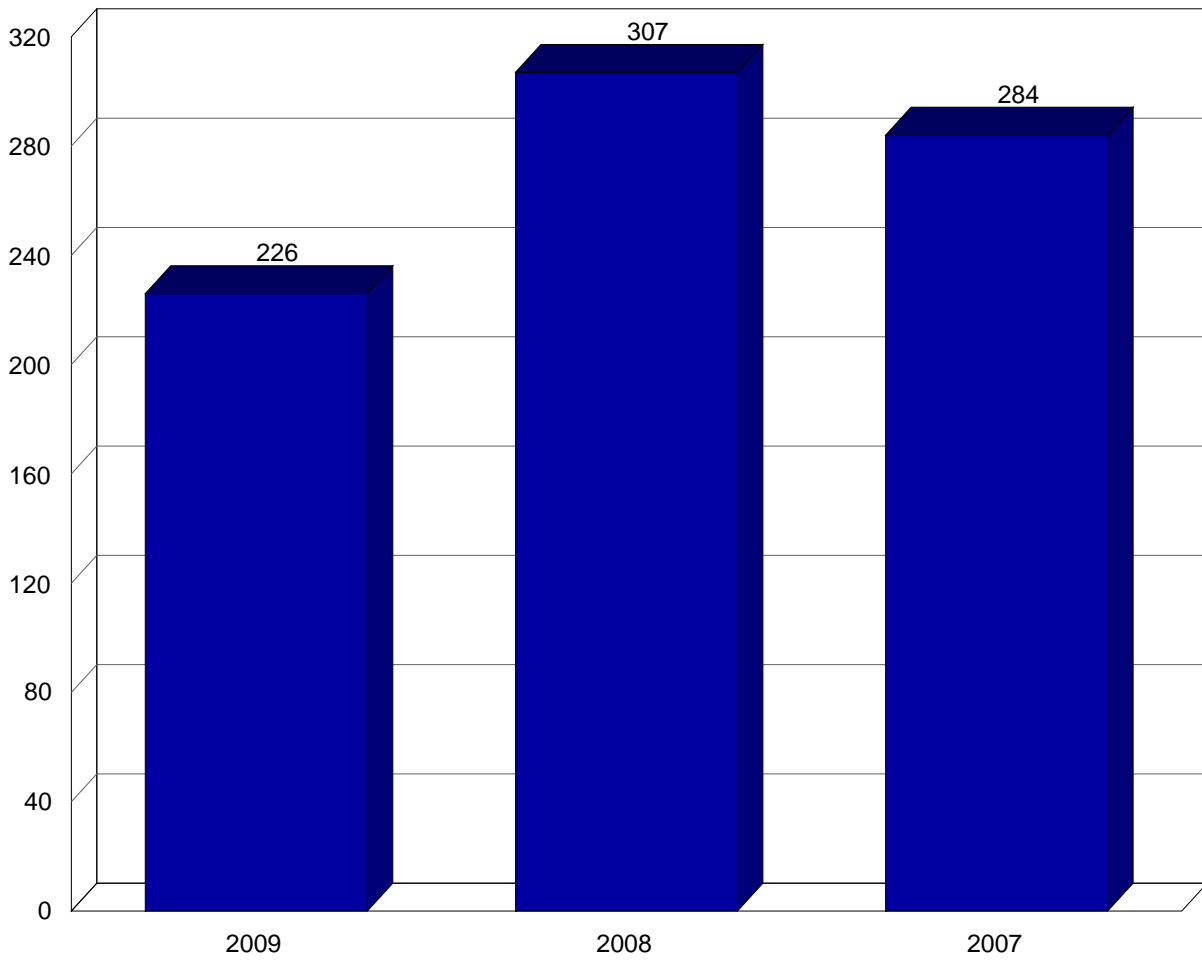
All Areas Total

Layer 1 of 1

Sept 1, 2009

■ IMPAIRED

MEASURES



Motor Vehicle Collisions Call Types

Figures are updated at 6:00 and 18:00 daily

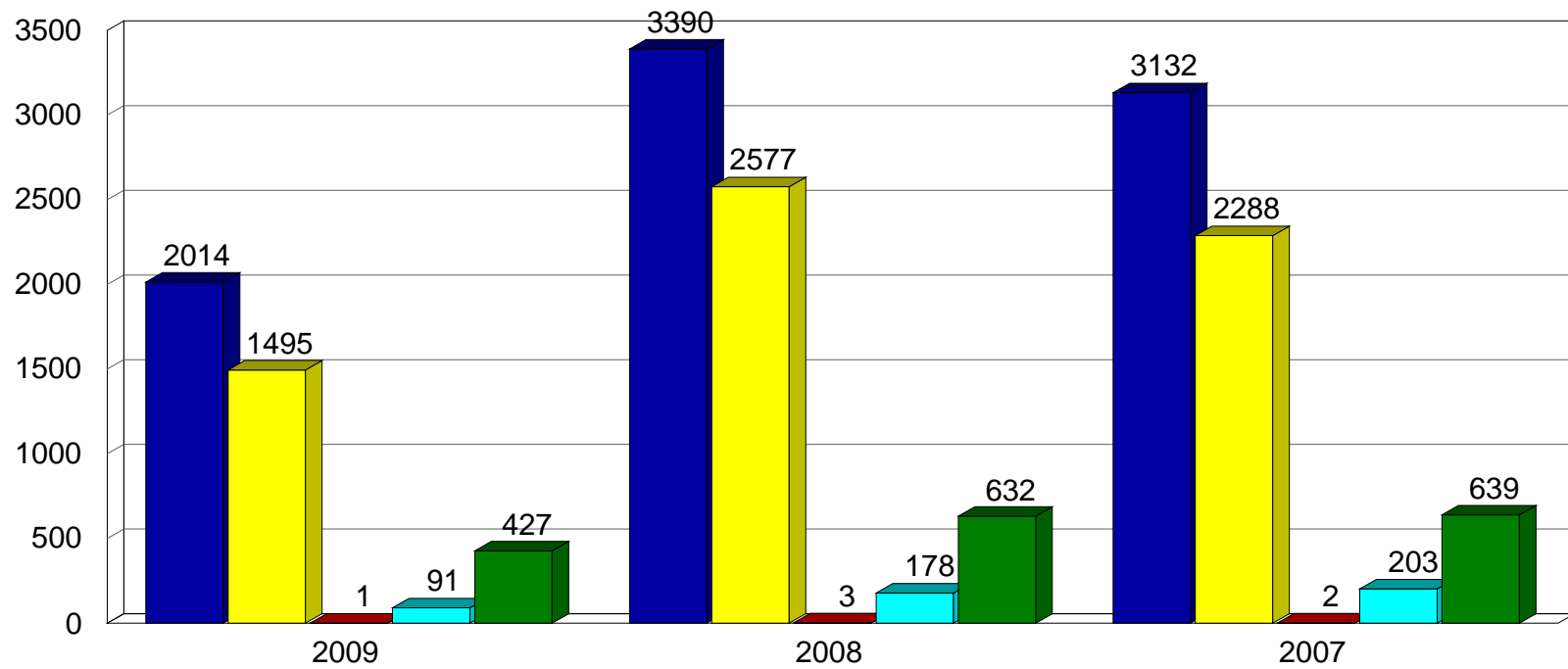
All Areas

Layer 1 of 1

Sept 1, 2009

- MV Collisions
- MVCC
- MVCF
- MVCI
- MVCH

Occ Num



Theft of Motor Vehicle by Year

Figures are updated at 6:00 and 18:00 daily

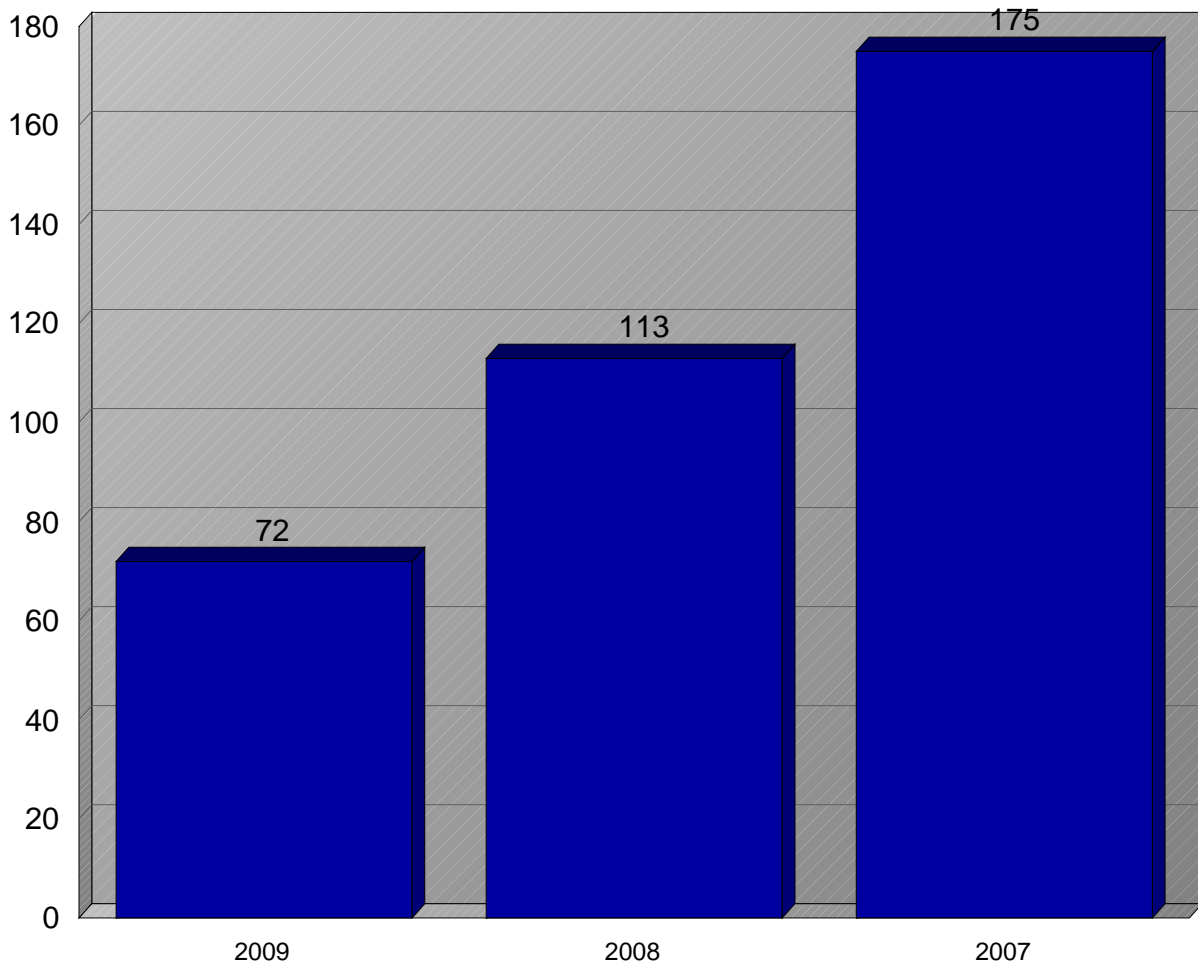
All Area Total

Layer 1 of 1

Sept 1, 2009

■ Theft MV

GO Count



Violent (Crimes Against People) by Year

Figures are updated at 6:00 and 18:00 daily

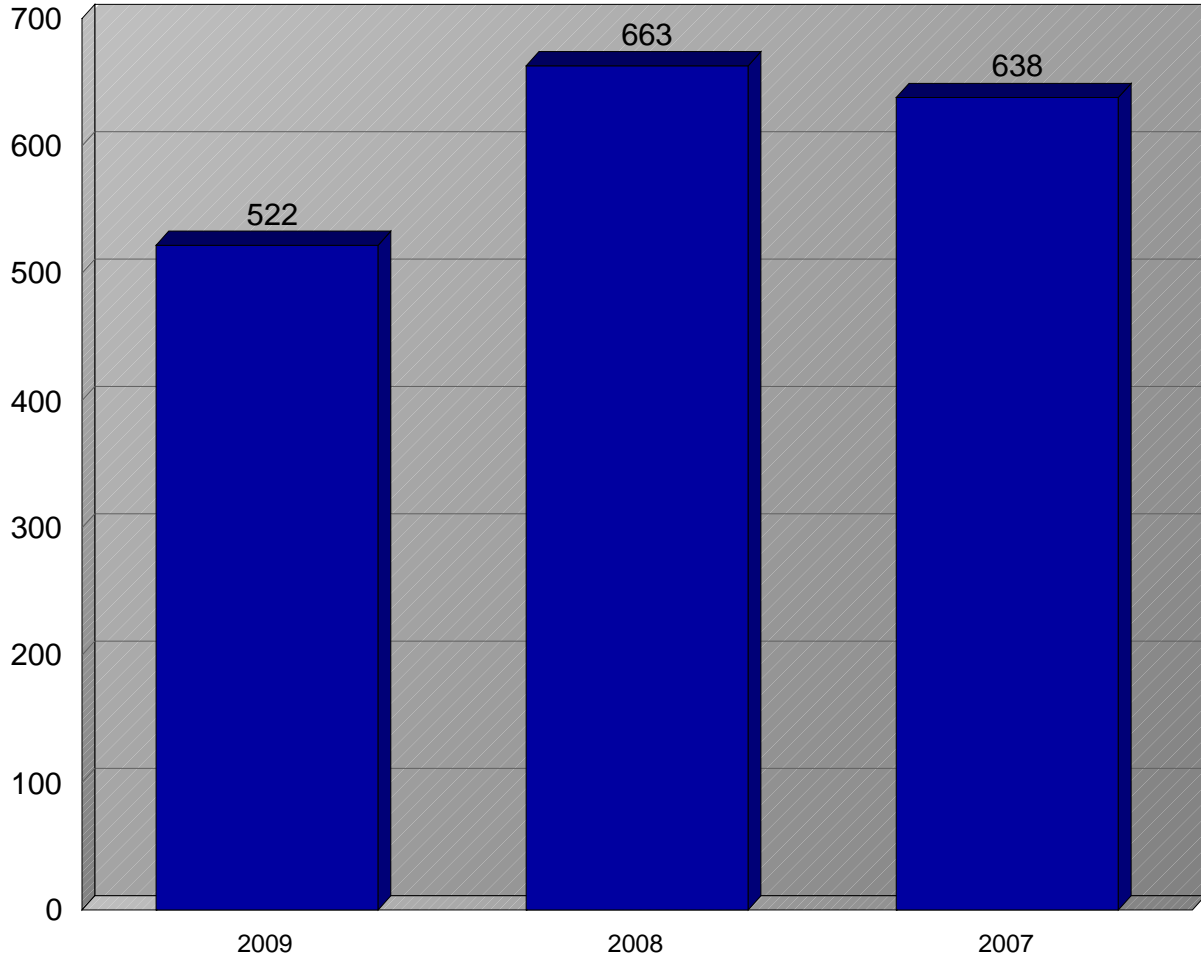
All Area Total

Layer 1 of 1

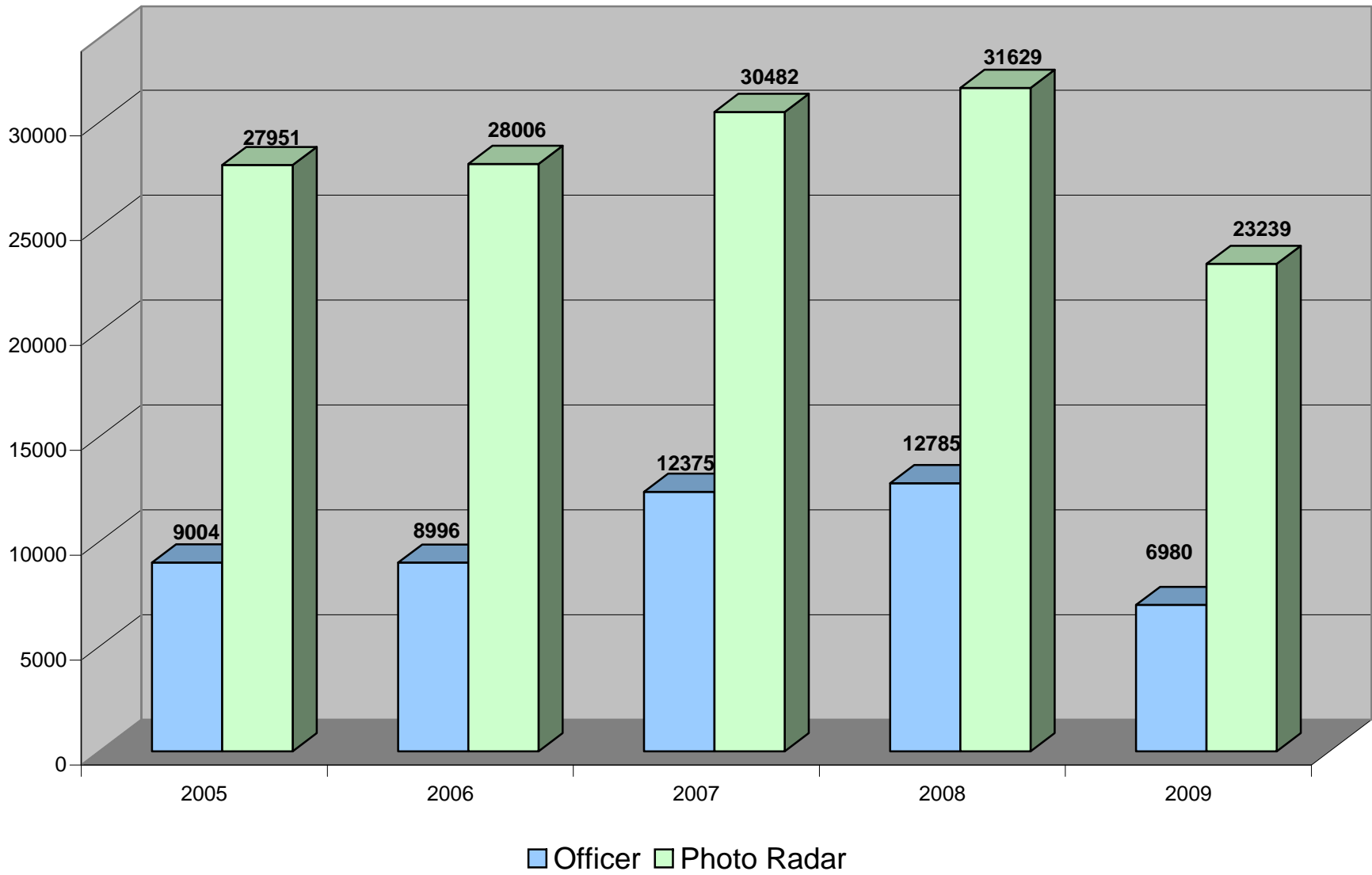
Sept 1, 2009

■ Violent

GO Count



Tickets Issued



Municipal Bylaw & Enforcement Section Statistics 2009

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Animal Control Complaints	113	92	248	271	267	234	213	188					1626
Warnings	47	55	167	143	115	81	89	66					763
Charges	23	24	45	58	64	57	61	47					379
Property Standards Complaints	247	164	113	87	77	113	185	198					1184
Warnings	194	123	80	42	119	52	97	110					817
Charges	30	22	36	19	13	37	45	40					242
Traffic Complaints	238	255	325	371	320	201	195	180					2085
Warnings	99	79	75	53	61	61	63	65					556
Charges	546	667	1039	837	667	442	392	349					4939
Noise Complaints	59	58	89	97	137	146	161	157					904
Warnings	38	39	54	39	50	95	103	88					506
Charges	6	6	4	5	12	8	9	11					61
Other Bylaw & Misc. Complaints	52	31	58	119	151	181	222	174					988
Warnings	21	15	21	30	15	17	107	87					313
Charges	5	5	20	29	26	12	24	7					128
Total # of Complaints	709	600	833	945	952	875	976	897	0	0	0	0	6787
Officer Initiated Complaints	176	138	354	416	315	220	215	206					2040
Officer Initiated Complaint %	24.8	23.0	42.5	44.0	33.1	25.1	22.0	23.0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	30.1
Bylaw Ed. & Enf. Program Calls	229	143	110	89	96	185	184	193					1229
Total # of Warnings	399	311	397	307	360	306	459	416	0	0	0	0	2955
Total # of Charges	610	724	1144	948	782	556	531	454	0	0	0	0	5749
# of Prisoners up to 25 Feb 2009	150	142											292
Hours of Prisoner Security	585	512											1097
Average Prisoner Hours Per Day	18.9	20.5											19.7
Documents Serves/Attempts	433	525	954	762	723	528	391	552					4868
Dog Licenses Sold	415	411	652	624	616	689	546	484					4437
Cat Licenses Sold	84	58	201	260	227	208	120	110					1268